

Early Intervention Transition: Preparing For Your Child's Transition to IEP

Preparation is the beginning to great outcomes. As you prepare for your child's transition into preschool services it is always great to stay on top of things you need to ensure occur. Below is a checklist for you to document as things occur including, events, contact information of those responsible for helping you to accomplish a successful transition for your child into preschool services. Always remember to obtain copies of all documents presented to you for consideration or signature and keep organized in your child's home records.

Check When Completed	What	When Did it Occur	Who and Contact Information
	I have visited Preschool sites of the Local Education Agency and Community.		
	I have gathered documents required for preschool entry like birth certificates, proof of residence, physicals, shot records, social security numbers, Medicaid or medical insurance cards, emergency contact information, EI program documentation, medical records, and others as necessary.		
	I participated in the Transition Planning Conference Meeting Held with Early Intervention Staff.		
	I signed Opt In to LEA or Opt Out of LEA form and gave to EI staff.		
	Attend Transition Meeting for Part B Eligibility with EI and LEA and signed consent for Evaluation for Part B with LEA staff.		
	Attend Meeting for Eligibility: If eligible write IEP including Related Services and supports including transportation. If not eligible other choices and services have been discussed with EI and or IEP team membership.		
	I have met and talked with my child's teacher and or therapist and service providers.		